



A M E S B U R Y





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Nursery Lunchtime Assistant

Dear Prospective Applicant,

We are delighted to announce an exciting opportunity for a Nursery Lunchtime Assistant at Amesbury. This role is essential in providing a nurturing and supportive environment for our youngest children during their lunchtime.

As a Nursery Lunchtime Assistant, you will be responsible for supervising and assisting children during their lunch break, ensuring their safety and well-being. Your duties will include helping with mealtimes, encouraging good table manners, and engaging the children in positive and stimulating activities.

A successful candidate will be patient, caring, and enthusiastic about working with young children. You will play a key role in creating a positive lunchtime experience, fostering a sense of community and enjoyment among the children.

Amesbury Prep School, nestled in the beautiful countryside near Hindhead, Surrey, is a vibrant co-educational preparatory school catering to approximately 330 children aged between 9 months and 13 years. Our school prides itself on providing a friendly and inclusive environment where staff members embody a 'work hard, play hard' ethos. While we strive for excellence and embrace healthy competition in our educational endeavours, we also uphold values of compassion, inclusivity, and social responsibility.

This is a part-time position, 2 hours per day 12.00am-2.00pm.

If you are passionate about working with young children and share our commitment to providing a holistic and enriching learning experience, we encourage you to apply for this exciting opportunity. An application form can be found at Careers - Amesbury School.



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Job Description

School Aims

Our primary aim at Amesbury Prep School is to ensure that every child enjoys a fulfilling and enriching educational journey. We strive to create an environment where each student feels valued, supported, and empowered to reach their full potential. Specifically, our goals include:

- Equipping every child with the skills, aptitudes, and resilience necessary for success in senior school and beyond.
- Cultivating a caring community that promotes commitment, courtesy, cooperation, tolerance, and compassion.
- Fostering strong partnerships between home and school to enhance the educational experience.
- Setting a high standard of achievement and innovation, while nurturing personal development among staff.
- Fulfilling our social and environmental responsibilities to society.

Specific Responsibilities

- **Supervision and Safety:**
- To work alongside the staff ensuring the safety and well-being of children during mealtimes.
- **Mealtime Assistance:**
- Assist with setting up for lunch alongside staff, serving meals (if Level 2 hygiene trained), and ensuring that all children are properly seated and eating.
- **Environmental Management:**
- Assist with cleaning up after meals, sweeping floors, wiping tables, and tidying the area. Taking the lunch trolley out into the garden ready for kitchen staff to collect.
- **Communication and Engagement:**
- Engage in positive conversations with children to encourage language development and social interaction.
- **General Support:**
- Assist with other nursery duties as required, such as playground supervision along with members of staff.



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Person Specification

As the Nursery Lunchtime Assistant, you will ideally:

- **Qualifications:** Relevant childcare qualifications are desirable but not essential.
- **Experience:** Previous experience working with young children in a nursery or similar setting is preferred.
- **Skills:**
 - Excellent communication and interpersonal skills.
 - Ability to work effectively as part of a team.
 - Patience, empathy, and a caring nature.
 - Strong organizational skills and attention to detail.
- **Personal Attributes:**
 - Enthusiastic and passionate about working with young children.
 - Reliable and punctual.
 - Ability to create a positive and inclusive environment.
 - Commitment to the well-being and development of children.

Overview

5 days per week 12.00pm – 2.00pm

5 weeks paid holiday

Salary up to £6,350 per annum

Child Protection/Safeguarding

Amesbury is dedicated to safeguarding and promoting the welfare of children and young people. All staff and volunteers are expected to share this commitment and undergo enhanced DBS checks.