



AMESBURY SCHOOL
HINDHEAD



JOB DESCRIPTION

MINIBUS DRIVER

Dear Prospective Applicant,

We are seeking a dedicated and passionate Minibus Driver to join our team. At our organization, we believe that exceptional service is at the heart of a great experience.

We are looking for someone who will play a pivotal role in our transportation team, ensuring high standards of safety and service.

Our Minibus Driver will be crucial in supporting our daily operations and ensuring that our staff and pupils are transported safely and efficiently. This position involves not only driving the minibus but also maintaining cleanliness and organization within the vehicle.

A great Minibus Driver at our organization is one who takes pride in their work, pays attention to detail, and can work independently to achieve excellent results. We value individuals who are passionate about safety and service, and who can contribute to a positive and collaborative working environment.

Amesbury is an independent co-educational day preparatory school catering for pupils between the ages of 9 months and 13 years.

Our organization, located in the beautiful countryside near Hindhead, Surrey, prides itself on providing a friendly and inclusive environment where staff members embody a 'work hard, play hard' ethos. While we strive for excellence and embrace healthy competition in our endeavours, we also uphold values of compassion, inclusivity, and social responsibility.

If you are passionate about transportation and providing exceptional service, we encourage you to apply for this exciting opportunity. An application form can be found at [Careers - Amesbury School](#)

SCHOOL AIMS

Our principal purpose is quite straightforward. It is simply that we want every child to enjoy his or her time at school; to feel valued as individuals, in an environment where their talents can prosper to the benefit of the community, so that when the time comes to leave us, each child will so with confidence high, skills sharpened, and personalities rounded.

More specifically we aim to:

- Develop in every child the necessary skills, aptitudes and abilities to enable them to become emotionally resilient independent learners.
- Develop a caring community within the school by encouraging commitment, courtesy, cooperation, tolerance and compassion towards one another whilst understanding that each individual is a member of a wider community.
- Promote and nurture a close relationship between home and school in the partnership of education.
- Provide all stakeholders with a model of organizational excellence.
- Create the circumstances in which all members of staff have the opportunity for personal development and feel able to make the fullest of contributions to school life.
- Fulfil our social and environmental responsibilities to society.

PERSONAL SPECIFICATION

This is an ideal position for you if you require part time work or semi-retired but are looking for a position to offer a variety of responsibilities:

- You will be valued by parents, staff and children in return for doing a conscientious professional job.
- Deliver children safely to school on the daily runs and to trip destinations.
- Take pride in your personal presentation and that of the minibus.
- Build rewarding relationships with everyone associated with Amesbury.

RESPONSIBILITIES

A part-time position driving the school minibus for the morning and afternoon bus runs plus an expectation to work flexibly for regular additional hours for school trips, matches and site security. This is a term time only role.

This role is for a minimum of 10 hours per week over 5 days, which may include some maintenance work.

- Hold D1 entitlement on your driving license or be a trained minibus driver. Although training can be provided.
- Be able to drive the minibus on the school morning/evening runs.

In addition

- Be able to drive the minibus to local schools to provide transport for sporting matches – mainly Wednesday & Thursday afternoons.
- Be able to drive the minibus for school trips as and when required.
- Provide car park security two afternoons per week, ensuring vehicles are displaying correct car park passes.
- Help at school events when required for car parking and security duties.
- Weekly minibus cleaning.
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CHILD PROTECTION / SAFEGUARDING

Amesbury is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our commitment is underpinned by robust processes and procedures that seek to maximise opportunity, minimise risk and continuously promote a culture of safeguarding amongst our workforce.

All successful applicants will be required to complete an enhanced DBS check which must be maintained throughout the period of employment.