



A M E S B U R Y



CANDIDATE PACK

[HTTPS://WWW.AMESBURYSCHOOL.CO.UK/](https://www.amesburyschool.co.uk/)



A M E S B U R Y

"An 'amazing' place for their education..."

ISI Inspection 2017

**TEMPORARY
LEVEL 3 EARLY YEARS EDUCATOR – TERM TIME**

Amesbury is an oversubscribed, independent co-educational day preparatory school catering for pupils between the ages of 9 months+-13+.

The main catchment area includes Godalming, Haslemere, Midhurst, Petersfield and Farnham. The area is very well catered for in educational terms, with strong infant and primary school provision. In spite of intense competition Amesbury has emerged as one of the strongest preparatory schools in the area and features in the Good Schools Guide.

The School was inspected by ISI in September 2017, and judged to be excellent in all categories and subcategories. Needless to say the school was also found to be fully compliant.

Pupils leave to join a wide range of the best day and boarding senior schools in the UK including Brighton College, Bedales, Bradfield, Bryanston, Canford, Charterhouse, Cranleigh, Frensham Heights, Guildford High School, Harrow, Lord Wandsworth College, Marlborough College, The Portsmouth Grammar School, Priors Field, RGS Guildford, Rugby, Seaford College, St Catherine's, Tormead, Wellington College, Winchester College et al.

Since 2012 the School has invested £3m in capital projects, including a purpose built Common Room, a Dance Studio and a £1.3m Visual Arts Centre. In addition to which the school has recently made a significant investment in infrastructure and tablet technology.

Recent projects include the development of new Reception Classrooms and refurbishment of our Science Laboratories.

Amesbury is a day school. Registration is at 8.15am and school finishes at 5.45pm. There are no weekend commitments. It is a special place. We work hard, have fun, innovate, and strive to be exceptional.



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ISI Inspection 2017

**Early Years Educator
Temporary**

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JOB DESCRIPTION

LEVEL 3 EARLY YEARS EDUCATOR

TEMPORARY

School Aims

Our purpose is quite straightforward. It is simply that we want every child to enjoy his or her time at school; to feel valued as individuals, in an environment where their talents can prosper to the benefits of the community, so that when the time comes to leave us, each child will do so with confidence high, skills sharpened and personalities rounded.

More specifically we aim to:

- Develop in every child the necessary skills, aptitudes and abilities to enable them to become emotionally resilient independent learners.
- Develop a caring community within the school by encouraging commitment, courtesy, co-operation, tolerance and compassion towards one another whilst understanding that each individual is a member of a wider community.
- Promote and nurture a close relationship between home and school in the partnership of education.
- Provide all stakeholders with a model of organizational excellence.
- Create the circumstances in which all members of staff have the opportunity for personal development and feel able to make the fullest of contributions to school life.
- Fulfill our social and environmental responsibilities to society.

Reporting

1. This teacher is appointed by the Head, and reports to the Head of Little Amesbury.
2. The Head of Little Amesbury is responsible for this teacher's PPDP.

Child Protection / safeguarding

Amesbury is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our commitment is underpinned by robust processes and procedures that seek to maximise opportunity, minimise risk and continuously promote a culture of safeguarding amongst our workforce.



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All successful applicants will be required to complete an enhanced DBS check which must be maintained throughout the period of employment.

Specific Responsibilities

It is the job holder's responsibility for promoting and safeguarding the welfare of children for who s/he is responsible, or with whom s/he comes into contact, to adhere to and ensure compliance with the School's Child Protection and Safeguarding Policy Statement at all times. If in the course of carrying out the duties of the role, the job holder becomes aware of any actual or potential risks to the safety or welfare of children in the School, s/he must report any concerns to the School's Designated Safeguarding Lead or Deputy Designated Safeguarding Lead.

1. Implement effectively all safeguarding, prevent and child protection policies and practices.
2. To maintain high levels of communication with parents with regards to both pastoral and academic issues.
3. To accept responsibility for the educational development and pastoral care of the children within your care.
4. Support the room leader implementing exciting activities and continuous provision enabling all children to access the Early Years Curriculum both inside and outside.
5. Assist in arranging and developing an exciting, stimulating and challenging learning environment both inside and outside.
6. Assist in planning and observations.
7. Provide a key worker role which entails providing personal care, recording observations on tapestry and completing individual children's 'Learning journeys' marking with a star and a wish.
8. Actively promote good home/school relationships through good communication and feedback.
9. Carry out supervisory duties and lunch and playtimes and be an active member of the Little Amesbury team.
10. Set an example in terms of CPD, particularly through the Amesbury PPDP programme and NDNA training to maintain up to date professional expertise.
11. Participate as widely as possible in the extra curriculum



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Purpose

1. Assist in teaching the Early Years Foundation Stage curriculum.
2. Improve the quality of teaching and learning in your specific area of responsibility and throughout Little Amesbury. Documenting work in learning journals and Tapestry.
3. To successfully manage the interface between school, parents and the wider community, recognising how crucial this function is in an independent fee-paying school.
4. Know and apply school policies on safeguarding, health and safety, behaviour, teaching and learning, equal opportunities etc. and to take part in any training courses related to these offered by the school to gain further knowledge (within employed hours)
5. Treat as a professional confidence, any information concerning individuals gained in the course of school life.
6. Participate in the School's 'Personal performance and development plan.' (PPDP)
7. Be prepared to accept changes to this specification in order to meet the changing needs of Little Amesbury.

Salary Part Time up to £ 12.98 per hour.

Working pattern:

Monday, Tuesday, Thursday and Friday 8.00am-4.00pm until end of Trinity Term 2024.

Or

Monday and Wednesday 8.00am - 6.00pm until end of Trinity Term 2024.