



A M E S B U R Y

“An ‘amazing’ place for their education...”

ISI Inspection 2017

CLEANING ASSISTANT

Amesbury is an independent co-educational day preparatory school catering for pupils between the ages of 2+-13+.

The main catchment area includes Godalming, Haslemere, Midhurst, Petersfield and Farnham. The area is very well catered for in educational terms, with strong infant and primary school provision. In spite of intense competition Amesbury has continued to be one of the strongest preparatory schools in the area and features in the Good Schools Guide.

The School was inspected by ISI in September 2017 and judged to be excellent in all categories and subcategories. Needless to say, the school was also found to be fully compliant.

Pupils leave to join a wide range of the best day and boarding senior schools in the UK including Brighton College, Bedales, Bradfield, Bryanston, Canford, Charterhouse, Cranleigh, Frensham Heights, Guildford High School, Harrow, Lord Wandsworth College, Marlborough College, The Portsmouth Grammar School, Prior's Field, RGS Guildford, Rugby, Seaford College, St Catherine's, Tormead, Wellington College and Winchester College.

Since 2012 the School has invested £3m in capital projects, including a new Common Room, a Dance Studio, a £1.3m Visual Arts Centre and most recently a purpose-built Library. In addition to this Amesbury has made a significant investment in infrastructure and tablet technology and is a Microsoft Accredited School. Recent projects include the development of new Reception Classrooms and refurbishment of our Science Laboratories.

Amesbury is a day school. Registration is at 8.15am and school finishes at 5.45pm. There are no weekend commitments. It is a special place. We work hard, have fun, innovate, and strive to be exceptional.

CLEANING ASSISTANT

Personal Information

a) Requirements

- Previous experience in a cleaning environment not essential
- The ability to implement and adhere to standards and procedures
- Good interpersonal skills

b) Salary

Salary subject to experience.

c) Character & Personality

You will:

- Be the opposite of a clock watcher and want to go the extra mile
- Understand that relationships, not rules, make schools successful
- Have a sense of humour
- Be an energizer rather than an energy sapper
- Be willing to roll up your sleeves and 'pitch in'
- Dive headfirst into a very busy, creative school
- Be committed to working hard every day in order to develop something incredible
- Take the initiative, work independently, and be prepared to take intellectual risks
- Want to work collaboratively
- Be a strong communicator
- See creative opportunities that are not always obvious
- Be utterly reliable
- Believe in Amesbury and be committed to its ethos, culture and values

d) Child Protection / Safeguarding

Amesbury is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our commitment is underpinned by robust processes and procedures that seek to maximise opportunity, minimise risk and continuously promote a culture of safeguarding amongst our workforce.

The Deputy Head acts as DSL. The school also benefits from the professional expertise of Donald Findlater, one of the UK's leading Child Protection experts, and an Amesbury School Associate.

All successful applicants will be required to complete an enhanced DBS check which must be maintained throughout the period of employment.

CLEANING ASSISTANT

Job Description

Overview

This is a part time, term-time role. 27.5 hours per week.

Reporting

The Cleaning Assistant reports to the Cleaning Supervisor/Facilities Manager.

Responsibilities

Specifically, you will:

- Be responsible for the cleaning of specific school areas.
- Assisting in the wash up area during meal times.
- Helping out with School functions as and when required.
- Helping out with cover for colleagues in their absence.
- Follow the school procedure in food hygiene.
- Attend training session as and when required.
- Comply with school standards on personal hygiene and appearance.
- Comply with any reasonable requests from the Cleaning Supervisor/Facilities Manager.

It is the job holder's responsibility for promoting and safeguarding the welfare of children for who s/he is responsible, or with whom s/he comes into contact, to adhere to and ensure compliance with the School's Child Protection and Safeguarding Policy Statement at all times. If in the course of carrying out the duties of the role, the job holder becomes aware of any actual or potential risks to the safety or welfare of children in the School, s/he must report any concerns to the School's Designated Safeguarding Lead or the Deputy Designated Safeguarding Lead.