



A M E S B U R Y

CELEBRATING 150 YEARS OF EDUCATION

Part-time teacher of French (Monday-Wednesday)

Foreign language skills are central to demonstrating to an island race that there are other cultures and languages to be encountered, embraced and enjoyed. A great foreign languages teacher will inspire children in their own lessons, and they will also be a strong advocate for embracing the cultures of other countries. Whilst French clearly plays a central role in prep school education, we equally value the broad and deep educational opportunities this subject offers to children through encouraging curiosity for any foreign language, French or otherwise. If you share this vision for the teaching of French then I do hope that you will consider applying for the post.

We are looking to appoint an enthusiastic and inspirational teacher who is passionate about language learning and who can address a range of skills and abilities in the classroom. The Languages Department aims to introduce every child to French at the earliest opportunity and offers Spanish as an additional language from Year 7. As well as developing the four key skills, we strive to provide exciting and challenging lessons in which pupils develop their confidence and improve their interpersonal skills. We organise an annual trip to Normandy for Year 7 as well as Languages and Culture Day where we celebrate languages and culture around the world.

Amesbury is a fine co-educational preparatory school set in beautiful countryside near Hindhead, Surrey. There are approximately 350 children aged between 2 and 13. It is a friendly place to work, the staffroom comprising a mix of experience and youth who adopt a 'work hard, play hard' attitude. The children and their parents have no affectations and anyone who embraces the pomposity and elitism of some independent schools need not apply. Yes, we strive for excellence and embrace competition, and it is a competitive 'circuit' with many other prep schools nearby, but we are also compassionate, inclusive and mindful of those less fortunate.

Amesbury aspires to be a leader in the use of digital tools to transform education. All staff are required to demonstrate competence and a willingness to increase their digital skills, aligned with an interest to explore and use them effectively in teaching, learning and admin activities related to their role.

It is a great time to be part of a school which is just about to embark on an innovative programme of curriculum reform. Although we will still need to prepare children for entrance to senior school, we are especially fortunate to be able to develop strands through the whole curriculum which include gender and racial equality, climate change and leadership. This is especially true in Years 7 and 8 where we are not beholden to any curriculum foisted on us by overbearing senior schools. We really can make a difference at this highly impressionable age. Enthusing children about a foreign

language in an area of England which is predominantly white, will make a critical contribution to discussions about racial equality.

Therefore, we seek a teacher who feels that his/her work is done not just in the classroom, but also around school in general. For the right candidate, there could also be the opportunity to join the pastoral management team.

If you think that you have the necessary qualities and that Amesbury would help you to develop in your career, you can apply by:

1. Filling in the application form on our website.
2. Writing a letter to me, outlining your views on the teaching of French specifically, and modern languages in general.

This letter and your application form need to be with Jackie Chauhan, who co-ordinates our recruitment, by email (recruitment@amesburyschool.co.uk) by 14th May. Interviews will be held in the week beginning 17th May. **Please be aware that, in the first instance, this will be a one year contract. As our curriculum develops, it is possible that the role will develop further.**

On many occasions I have been encouraged to join a school during 'exciting times'. I am not sure that this is the appropriate description for the circumstances in which we all find ourselves, but if you are the type of person whose 'glass is always half full' and who believes that out of challenges come not only difficulties, but also opportunities, then you could be the person for Amesbury.

With all best wishes,



Jonathan Whybrow

Head

Job Description

Part-time teacher of French (Monday-Wednesday)

School Aims

Our purpose is quite straightforward. It is simply that we want every child to enjoy his or her time at school; to feel valued as individuals, in an environment where their talents can prosper to the benefits of the community, so that when the time comes to leave us, each child will do so with confidence high, skills sharpened and personalities rounded.

More specifically we aim to:

- Develop in every child the necessary skills, aptitudes and abilities to enable him/her to move on to senior school and beyond as an emotionally resilient, autonomous learner.
- Develop a caring community within the school by encouraging commitment, courtesy, co-operation, tolerance and compassion towards one another whilst understanding that each individual is a member of a wider community.
- Promote and nurture a close relationship between home and school in the partnership of education.
- Provide pupils with a model of how an excellent organisation is run, one in which there is culture of high achievement, a willingness to adapt and a propensity for innovation.
- To create the circumstances in which all members of staff have the opportunity for personal development and feel able to make the fullest of contributions to school life.
- Fulfil our social and environmental responsibilities to society.

Purpose

1. Teach an agreed timetable.
2. Work closely with the Head of Department on a day to day basis in order to develop a strong culture of the subject throughout the school.
3. Work collaboratively with other colleagues.
4. Actively support the smooth running of the department on a day to day basis.
5. Implement effectively all safeguarding and child protection policies and practices.

Reporting

1. This teacher is appointed by the Head, and reports to the Head of Department.
2. The Head of Department is responsible for this teacher's PPDP.

Specific Responsibilities

1. Responsibility for teaching French for Years 2-8 and the maintenance of high academic standards within these year groups, up to and including Prep School Baccalaureate (PSB) Examinations and Scholarship.
2. Share responsibility for teaching a selection of classes from Year 3 to KS3 (Year 6 through to Year 8, including Scholarship candidates).
3. This post will include a form tutor role.
4. Contribute to the development of a vision for the Department, one that is suited to the schools aims, the current and future needs of all pupils, and which states the case for a cultural education which will ensure that all children irrespective of their ability or aptitude are well catered for.
5. Support the Head of Department in the preparation of school policies relating to the teaching: content, methodology, organisation, implementation and evaluation. In order to ensure a well-balanced, innovative and challenging curriculum, one which provides opportunity for continuity and progression across year groups.
6. Be a subject coordinator for a specific year group and lead the medium term and weekly planning with the team.
7. Be responsible for specific classes and to complete regular reports, assessments and monitoring as agreed by the department and the school.
8. Ensure that assessment data is used effectively in order to inform curriculum planning, thereby ensuring that lessons are appropriately differentiated for every pupil.
9. Inform the Head of Department promptly of any concerns in relation to the progress of any child and to provide feedback for the Head of Learning Support and other external professionals when necessary.
10. Work closely with the Learning Support teachers to ensure a joined-up approach to target setting and to ensure every child makes progress.

11. Successfully manage the interface between school, parents and the wider community, recognising how crucial this function is in an independent fee-paying school. In particular to actively promote good school/home relationships and to maintain high levels of communication with parents with regards to academic issues.
12. Contribute to the process of annual departmental self-evaluation and development planning in particular to the presence and role played by modern languages in school.
13. Carry out supervisory duties at lunch and playtimes, cover lessons as required.
14. Actively participate in all aspects of marketing the department as directed by the Head of Communications and Creative Marketing including the effective use of notice boards, calendar entries, parental curriculum evenings etc. Reporting of events in newsletters and when appropriate, external media agencies e.g. newspapers, TV and radio.
15. Be responsible for such tasks and attendance at such functions as are deemed appropriate given the nature of the role, for example keeping up to date records monitoring and assessing the progress of all classes taught, contributing to the school's reporting system, communicating professionally with parents, attendance at parent meetings, staff training, setting, marking and the moderation of examinations.
16. Work collaboratively with colleagues in the department to enrich the French curriculum through wider co-curricular activities (trips, visitors, events) linked to the subject.
17. Attend staff training and INSET days as per the School Calendar, even if these take place on days when the post holder is not normally in school.
18. Monitor the health and safety of the department and be pro-active about reporting/resolving issues you recognise.
19. Report damage, wear and tear of classrooms, tables and chairs, boards, etc., to the Bursar's Office and to ensure that all equipment is regularly serviced and that departmental workspace is kept clean and tidy in co-operation with Duty Staff.
20. Undertake other duties appropriate to the general purpose of the post that may from time to time be reasonably assigned by the Head including chairing/participating on such committees and working parties as the Head may require.
21. Treat as a professional confidence, any information concerning individuals, gained in the course of school life, in accordance with the school's confidentiality policy.

Miscellaneous

1. Set an example in terms of continuous personal development, particularly through the Amesbury PPDP programme and by participating in appropriate training to maintain up to date professional expertise.
2. Undertake other duties appropriate to the general purpose of the post that may from time to time be reasonably assigned by the Head including chairing/participating on such committees and working parties as the Head may require.
3. Participate as widely as possible in the extra-curricular life of the school.
4. Be pro-active on behalf of the school in external matters, particularly in relation to those concerning IAPS, PSB and local partnerships with schools.
5. Treat as a professional confidence, any information concerning individuals, gained in the course of school life, in accordance with the school's confidentiality policy.

Child Protection / safeguarding

Amesbury is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our commitment is underpinned by robust processes and procedures that seek to maximise opportunity, minimise risk and continuously promote a culture of safeguarding amongst our workforce.

All successful applicants will be required to complete an enhanced DBS check which must be maintained throughout the period of employment.